To Create a Company Portal account:

1. Select 'Set up login access"

NS
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Log in with your Bonterra account
One secure login for Nonprofit Hub and other Bonterra products.

Log in with Bonterra

or

Log in with your email

Email

Password

Forgot your password?

Log In

Don't have an account?
Sign up with Bonterra Nonprofit Hub for FREE access to company portals, fundraising tools and more.

Need to access this company portal only? Set up login access

Need Support? · Terms of Service · Privacy Policy

2. Select the region in which your organization is located and then select "continue"

Registration Information

* Please select the region in which you are located: United States ⌄

CONTINUE   CANCEL

3. Enter all required organization information, including the IRS and/or NCES information.

Forgot your password?

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

* First Name: [   ]

* Last Name: [   ]

* Telephone #: [   ]

* E-mail Address: Please enter your e-mail address, e.g. yourname@yourdomain.com. You will need your e-mail address to log in.
[   ]

* Confirm E-mail Address: Please enter your e-mail address, e.g. yourname@yourdomain.com.
[   ]

* Password: The password must be between 6 and 16 characters long and consist of letters, numbers, or any of the following special characters: '@!#$-_'. The password 'password' is not valid.
[   ]

* Confirm Password: The password must be between 6 and 16 characters long and consist of letters, numbers, or any of the following special characters: '@!#$-_'. The password 'password' is not valid.
[   ]

* Organization Name: Enter the legal name of the organization for which you are applying.
[   ]

* Zip/Postal Code: [   ]

IRS AND/OR NCES Information

Tax ID/Charity ID (if applicable): Enter the nine digit U.S. Tax ID of the 501(c)(3) non-profit organization for which you are applying. If you do not know the organization's Tax ID, please contact the business office of the organization or call the IRS toll-free at 1-877-829-5500. If your organization is not located in the United States or otherwise does not have a U.S. Tax ID number then leave this field empty.
[   ]

School District ID (U.S. Pre-K-12 public schools and public school districts only): For U.S. public schools, the District ID should be the first 7 digits of a 12 digit National Center for Education Statistics (NCES) School ID. If you do not know the school's NCES information, please visit the NCES website.
[   ]

School ID (U.S. Pre-K-12 public and private schools only): For U.S. public schools, the School ID should be the last 5 digits of a 12 digit National Center for Education Statistics (NCES) School ID. For private schools, the School ID should be the 8 digit NCES School ID. If you do not know the school's NCES information, please visit the NCES website.
[   ]

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Privacy Policy

IRS AND/OR NCES Information

Tax ID/Charity ID (if applicable): Enter the nine digit U.S. Tax ID of the 501(c)(3) non-profit organization for which you are applying. If you do not know the organization's Tax ID, please contact the business office of the organization or call the IRS toll-free at 1-877-829-5500. If your organization is not located in the United States or otherwise does not have a U.S. Tax ID number then leave this field empty.

5. Select 'Submit'
6. You will receive an activation email. Once received, open the email and click on the link inside to proceed with the application.
7. Issues logging in or creating an account are handled by Bonterra's support team by selecting "Need Support?" at the bottom of the login page.

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